



Molescroft Primary School

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26th February 2016

National Teaching School
designated by



National College for
Teaching & Leadership

PARENT GOVERNOR VACANCY

I am writing to seek nominations from parents willing to serve on the school governing body from 4th March 2016. The position as a Governor lasts for four years before re-election is required. There is one post to be filled. Mrs. Ratcliffe who is completing her term of office may reapply for election. A 'parent' for the purpose of the election is a person with 'Parental Responsibility', as defined in the Children Act 1989, and includes married parents, mothers of non-marital children and divorced or separated parents. It may also include unmarried fathers who may acquire parental responsibility by agreement with the mother or by means of a court order. Guardians, non-parents in respect of whom a residence order is made and local authorities in respect of whom an order is made may also acquire parental responsibility. A parent governor must have a child in the school on the date of election.



There are circumstances which disqualify parents from standing for election to the Governing Body, but not from proposing or voting for candidates. In brief these are where a person has been adjudged bankrupt or has been convicted of a criminal offence during the last 5 years for which a prison sentence (suspended or not) for a period of not less than three months, without the option of a fine, was imposed.



Healthy School

For the purpose of proposing candidates, a nomination slip is attached to this letter which should be completed and returned to the Head teacher by those parents wishing to make nominations. Those parents nominated and seconded and who have indicated their willingness to stand for election by signing the nomination slip may submit brief biographical details (maximum of between 70 and 100 words) for circulation with ballot papers.



The closing date for nominations is 4 p.m. on Friday 4th March 2016. On the closing date for the receipt of nominations, if the number of candidates is the same as the number of vacancies, i.e. one candidate, then he or she will be duly elected unopposed. If, however, there are more candidates than vacancies an election by secret ballot will be held.



Eco-Schools

Ballot papers will be sent to parents eligible to vote, for completion and return to the Head teacher within seven days of their despatch. The completed ballot papers should be returned via your child, mail, or in person, in a sealed envelope and will be placed, unopened in a ballot box positioned outside the school office. Each parent has one ballot paper irrespective of the number of children at school.



INCLUSIVE
SCHOOL

GOLD

The date and time for the count will be published and candidates will be invited to attend the opening of the ballot box and subsequent count. An independent scrutineer who will be a parent of a child at the school not seeking election will be present during the count. The parent polling the highest number of votes will be declared duly elected to the governing body. The result of the election (or if any election was not necessary), the names of the successful candidates will be circulated to all parents as soon as possible after the count. The result will be displayed in the main entrance of the school premises for seven days.



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Please note that a governor once elected by the parental body represents his or her own views not the views of the parents or acts as a representative of the parents.



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