



Molescroft Primary School

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Headteacher: Mr. M. A. Loncaster BEd Hons

School Business Manager: Mrs. R. Jameson



National Teaching School designated by



National College for Teaching & Leadership



Healthy School



GOLD



8th January 2019

Dear Parent/Carers

PARENT GOVERNOR VACANCY

I am writing to seek nominations from parents willing to serve on the school governing body from 4th February 2019. There are two vacancies. The position as a Governor lasts for four years before re-election is required. A 'parent' for the purpose of the election is a person with 'Parental Responsibility', as defined in the Children Act 1989, and includes married parents, mothers of non-marital children and divorced or separated parents. It may also include unmarried fathers who may acquire parental responsibility by agreement with the mother or by means of a court order. Guardians, non-parents in respect of whom a residence order is made and local authorities in respect of who the order is made may also acquire parental responsibility. A parent governor must have a child in the school on the date of election.

There are circumstances which disqualify parents from standing for election to the Governing Body, but not from proposing or voting for candidates. In brief these are where a person has been adjudged bankrupt or has been convicted of a criminal offence during the last 5 years for which a prison sentence (suspended or not) for a period of not less than three months, without the option of a fine, was imposed.

For the purpose of proposing candidates, a nomination slip is attached to this letter which should be completed and returned to the Head teacher by those parents wishing to make nominations. Those parents nominated and seconded and who have indicated their willingness to stand for election by signing the nomination slip may submit brief biographical details (maximum of between 70 and 100 words) for circulation with ballot papers.

The closing date for nominations is 4 p.m. on Friday 18th January 2019. On the closing date for the receipt of nominations, if the number of candidates is the same or fewer than the number of vacancies, i.e. two or one candidates, then they will be duly elected unopposed. If, however, there are more candidates than vacancies an election by secret ballot will be held.

Ballot papers will be sent to parents eligible to vote, for completion and return to the Head teacher within seven days of their despatch. The completed ballot papers should be returned via your child, mail, or in person, in a sealed envelope and will be placed, unopened in a ballot box positioned outside the school office. Each parent has one ballot paper irrespective of the number of children at school.

The date and time for the count will be published and candidates will be invited to attend the opening of the ballot box and subsequent count. An independent scrutineer who will be a parent of a child at the school not seeking election will be present during the count. The parent(s) polling the highest number of votes will be declared duly elected to the governing body. The result of the election (or if any election was not necessary), the names of the successful candidates will be circulated to all parents as soon as possible after the count. The result will be displayed in the main entrance of the school premises for seven days.

Please note that a governor once elected by the parental body represents his or her own views not the views of the parents or acts as a representative of the parents.

Yours sincerely

M.A. Loncaster
Head Teacher

MOLESCROFT PRIMARY SCHOOL

NOMINATION FORM FOR THE ELECTION OF PARENT GOVENORS

Closing date: 4pm on Friday 18th January 2019

Name and address of Parent
Nominated for election

Name and address of
Proposer

Name and address of
Seconder

Signed

Signed.....

Signed

Parents wishing to make nominations should arrange to have this form completed and returned to the Headteacher within seven days accompanied by brief biographical details (maximum 70 to 100 words) of the nominee.

BIOGRAPHICAL DETAILS:- (70 to 100 words)